

BUDGETING TIPS FOR WOMEN'S MINISTRY

What to think through:

- Where do we need to grow our ministry in the new year?
- What do we need to stop doing and to what new ministry area should we refocus our time, energy, and resources?
- Where can we better support our church's overall mission, vision, and goals?
- What amount of money do we need to support our new year endeavors?
- What rhythms in our ministry do we need to anticipate as we plan?

Some areas/accounts to consider:

- Publicity/Communication – brochures, posters, flyers, newspaper ads, specialty advertising, and gifts.
- Curriculum – Bible study leaders' books, materials for leader growth.
- Spiritual Growth Opportunities – retreats, workshops, support groups.
- Special Events – food, speakers, decorations.
- Leader Training – meals, resources, location rental.
- Transportation – transporting leaders to events, mileage.
- Supplies – postage, office supplies.
- Professional Development – conference fees, travel expenses.
- Childcare – childcare worker's hourly rate.
- Community Outreach Ministry support – supporting local Christian ministries in your community.

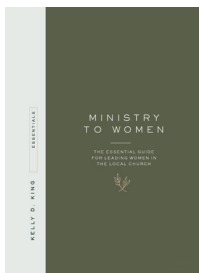
How to work with church financial team/department:

- Make an appointment to get to know your financial staff/volunteer person.
- Build a healthy relationship with that person.
- Posture yourself as a learner of the process and ask them to teach you.
- Work carefully within the specified processes and protocol for stewarding your church's resources well.
- Ask to be in the communication stream for getting updates regarding budgets and financial processes.
- Meet deadlines...always!

If you've never created a women's ministry budget, remember:

- Set aside plenty of time to think, plan, and dream.
- Start small, go slow, and keep it simple.
- Work carefully alongside your church financial team for direction and guidance through the process.
- Prioritize 2-3 important endeavors to ask for financial support in the new year.
- Get creative in how you can utilize the gifts of the women in your church to supplement areas where you don't have readily available funds in place. Ask those who can help with decorations, open their home for events, volunteer to serve in childcare, etc.
- Keep good documentation throughout the year when you see a need for budget dollars to include in your next year's budget request.
- Keep receipts to document any expenses.
- Make sure you have access to the tax exemption number for your church.

RESOURCES:



Ministry to Women
by Kelly D. King

5 Helpful Systems to Organize Your Ministry
womensministryleader.com/organize-systems/

womenleaders.com – a division of *Christianity Today*

lifewaywomen.com

lifeway.com/ministrytowomen